

## University Committee on Women

October 9, 2006

### Minutes

**Present:** Eileen Thacker (chair), Amy Andreotti, Kerry Dixon-Fox, Kristen Constant, Lauri Dusselier, Carmen Flagge, Chris Fowler, Carolyn Heising, Deborah Larkin, Ingrid Lilligren, Rita Marinko, and Tanya Zanish-Belcher

Eileen Thacker convened the meeting at 11:45 am in 1009 LeBaron Hall. Minutes of the September 11, 2006 meeting were approved as written and will be posted on the committee website.

#### Announcements

The chair made several announcements:

- The search for Provost resulted in Betsy Hoffman being selected to begin January 2007.
- The search for Dean of Students resulted in Dione Somerville being selected to begin January 2007.
- The Oct 2 UCW reception to welcome women faculty and staff new to the university was well attended and everyone appeared to have a good time.
- Lisa Orgler has agreed to serve as vice chair of UCW for the year.
- Printed information was shared for 3 upcoming events: Sister Jeannine Gramick's film "In Good Conscience" showing Oct 10, Norman Borlaug Lecture Oct 16, and Temple Grandin on campus Oct 18.
- UCW will submit a proposal for an enrichment fund grant for Deborah Kolb to speak on campus in April 2007.
- Details of the Way Up conference Nov 2-3 in Cedar Rapids were sent to members by email.

#### Subcommittee reports

Thacker asked for reports from subcommittees.

- Budget Model. No report.
- Childcare/Family. No report.
- College Review & Oversight. Thacker and Constant plan to meet with Interim Provost Susan Carlson to coordinate naming the committee chair and membership for the planned review of the College of Business. Members discussed the role of the Provost in selecting the review committee and the procedures used in prior reviews for the College of Agriculture (2000 report) and College of Engineering (2005 report). Zanish suggested consulting with Ann Thompson about the ag review. Heising said the Provost's help in having Charles Glatz and Judy Vance on the review committee was beneficial. Constant will ask for additional input from those involved in the engineering review. It was agreed the subcommittee would draft written guidelines for the process and present them at the next meeting. Susan Ravenscroft, Virginia Blackburn, and Wanda Loons were suggested as committee members for the Business College review.
- Governance & Archives. UCW governance information was located in various documents and meeting minutes, demonstrating a need for clear and accessible documentation of policy and procedures. The subcommittee plans to compile existing policy and procedures in a new governance document and ask members to review. In addition they will suggest new policy and/or procedures to give continuity and efficiency, such as the college review guidelines just discussed. Thacker suggested a new vice chair serve on the committee for three years (as vice chair, chair, past chair) and that each position have assigned responsibilities. Birch suggested

each subcommittee keep relevant documents and information in a subcommittee binder which can be passed on to the subcommittee membership the following year.

Lilligren suggested scheduling a retreat early in 2007 for governance review and it was agreed to have a half-day retreat in January and to include past members for an historical perspective. The subcommittee will be responsible for drafting the governance document and circulating it to membership well in advance. Final plans for the retreat will be made at the Dec 11 meeting and members will vote on the new document at the Feb 12 meeting.

- Programming/Outreach. No report.
- Searches. The search for Director of Women's Studies is a restricted internal search only open to tenured faculty in the College of Liberal Arts & Sciences. The closing date is soon, and it was agreed to ask Dean Michael Whiteford for the time and date of the open forum.
- Women in Athletics. Athletic Director Jamie Pollard will attend the next UCW meeting on Nov 13 in 20 Howe Hall. The subcommittee will make a list of issues/questions and send to him in advance.
- Workplace Climate. President Geoffroy's response to the Campus Climate Implementation Plan had been distributed to members for discussion at the meeting. The Women's Leadership Consortium (WLC) will send recommendations and comments to President Geoffroy by the end of October and request input from UCW members. Lilligren will contact UCW members to ask for comments, compile a response, and send it on to Penny Rice and Karen Zunkel who will respond to the President.

### **Future Meetings**

The chair relayed a suggestion from Claire Andreason that a memo be sent in advance to specially invited guests setting out issues UCW would like to discuss during the meeting. All agreed and memos will be sent to Jamie Pollard before Nov 13, Betsy Hoffman before Jan 8 and President Geoffroy and Betsy Hoffman before Mar 5.

The chair encouraged all UCW subcommittees to meet before the next meeting.

The meeting was adjourned at 12:30 pm.

Ruth Birch  
Secretary