Supervisory and
Confidential Council

Council Meeting Minutes for November 17, 2009

Members Present:  Chris Patton, Lesley Hawkins, Linda Young, Lynnette Hauser, Barb Kalsem, Sherri Paul, Donna Nelson, Diane Maxwell, Stephani Scherbart, Renea Miller, Lori Merritt, Glenda Lee, Laura Moreland, David Arkovich

Guests:  Mike Otis

Ex-Officios Present:  Brenda Behling

P&S Council Representative Present:  Jason Follett

Meeting called to order:  by Lesley Hawkins at 1:10 p.m.

Lesley introduced Mike Otis, Human Resources Benefits Office who made a presentation on the 2010 Open Change process.

Approval of October, 2009 Minutes:  Correct spelling of Lesley Hawkins name under Benefits Committee.  Under RISCAC, change “UNI” to “University of Iowa”; delete “Have heard nothing from U of I”; add “ISU & UNI responded, but nothing received back from U of I”

Barb Kalsem moved to accept the minutes as amended, seconded by Chris Patton.  Approved.

University committee, council, board reports:

- Benefits Committee:  No meeting.  No report.
- Childcare Committee:  Chris Patton
  - Met October 23, 2009
    - Reviewed mission statement and decided to keep current one
    - Due to budget restraints, the committee decided to “maintain” and not continue to look for funding for a new child care center at this time.
    - It was decided to use this time to educate our members by inviting speakers to our meetings.
    - Next committee meeting:  December 11, 2009
- Committee on Disabilities:  Lesley Hawkins
  - Met November 4, 2009
  - Discussed campus disability survey questions.  Close to finalizing survey.  Hope to distribute survey in January.  The survey will be a random sampling of pay levels.
- Committee on Women:  Deb Larkin
  - Applications for University grants are available on Provost website at $5,000 each.  Deadline for application is February 1, 2010.
- Keep Iowa State Beautiful:  Deb Larkin
  - No report.
- RISCAC:  Barb Kalsem
  - President made presentation to Regents at October 29, 2009 meeting.
  - There has been no meeting of the RISCAC committee yet.  ISU has heard nothing more from U of I.
• **Traffic Appeals Board:** Barb Kalsem
  o Appeals are down.
  o Continue to meet two times each month.

• **Transportation Advisory Council:** Ralph Oliver
  o No report.

• **Work/Life Advisory Committee:** Sherri Paul
  o Nothing new to report.

• **P&S Council:** Jason Follett
  o No new business
  o President made presentation at Regents meeting.
  o Survey results are posted on P&S Council website.
  o In January, elections will be held for President Elect. Anticipate problems getting general seats filled due to budget reductions affecting positions.

• **Provost’s Office:** Brenda Behling
  o Strategic Planning Development Committee & Task Force will make recommendations by end of December.
  o Steering Committee will meet in January.
  o Budget plans – Temporary layoff/furlough plans will be announced soon, except for employees represented by ASFME and Ames Lab DOE contracts. ASFME is to vote by November 25, 2009.
  o S&C employees need to declare days because we are eligible for overtime compensation. Pay reduction needs to take place during the month in which the day is taken.
  o Payments made to ISU employees who work events are separate from furlough days.
  o Holiday closures – Dept Chairs cannot dictate when a merit employee has to take furlough days.

• **Human Resources:** no report

**Unfinished Business:**

• **Constitutional Amendments:** Chris Patton
  o Sherri Paul moved to approve changes proposed at last meeting; Barb Kalsem seconded. No discussion. Motion approved.

• **New Employee Orientation:** Chris Patton
  o Chris has requested a list of new S&C employees from Carla Espinoza.

• **S&C Mentors:** tabled

**New Business:**

• **December meeting:** Consensus was to not hold a December 2009 meeting.

• **Regents Award:** Barb Kalsem
  o Received email from Ruth Birch about updating website. Will send email to Deans about nominations.

**Meeting adjourned 2:28 p.m.**

**Next Meeting:** Tuesday, January 19, 2010, 1:10 p.m., 3150 Beardshear