Members Present: Sherri Paul, Barb Kalsem, Lesley Hawkins, Linda Young, Laura Moreland, Marcia Anderson, Renea Miller, Kristi Schaaf, Nick Osness, Lori Merritt

Ex-Officio Present: Mallory Schon

P&S Council Representative Present: Amy DeLashmutt

Guest: Jane Walter

Meeting called to order: by Sherri Paul at 1:10 p.m.

Approval of September, 2010 Minutes:
Barb Kalsem moved to accept the minutes as printed, seconded by Lesley Hawkins, and approved.

New Business:
Jane Walter from the Human Resources Benefits Office made a presentation on the 2011 Open Change process. State (merit) open period is October 29-November 29 and ISU open period is November 1-November 19. A couple miscellaneous benefits are: Delta Dental offers a vision discount and Perkspot discount service is for all State employees.

University committee, council, board reports:
  o Benefits Committee: Lesley Hawkins
    o Met October 5, 2010.
      ▪ Listened to a TIAA/CREF presentation about changes to CREF offerings for ISU employees. A subcommittee will meet to make recommendations.
      ▪ Life insurance rates will remain constant.
      ▪ The eligibility audit for employees with dependents will begin in January 2011.
      ▪ A subcommittee is still working on an employee survey regarding core benefit changes.
      ▪ Next meeting November 2, 2010.
  o Childcare Committee: Linda Young
    o Met October 1, 2010
      ▪ Reviewed the UCC mission statement and committee goals.
      ▪ Committee will be working on a governance document.
      ▪ Reconstruction of the day care space will be complete November 15th. Total loss to UCC was $45,400 due to the flooding.
      ▪ Next meeting in four weeks
  o Committee on Disabilities: Lesley Hawkins
    o Met October 6, 2010. Discussed if there is a need for the Committee to continue now that the University Committee on Diversity also covers disabilities.
    o Next meeting November 3, 2010.
Committee on Women: Linda Young
  - Reviewed subcommittees and goals.
  - Discussed a list of upcoming speakers
  - Members were encouraged to attend the Way Up Conference November 4 and 5 at the Cedar Rapids Marriott
  - Next meeting November 8, 2010.

Keep Iowa State Beautiful: Sherri Paul
- Nothing new to report.

RISCAC: Barb Kalsem
- No report; meeting scheduled Thursday, October 21st in Tama (the meeting September 30th was cancelled due to a family emergency).

Traffic Appeals Board: Barb Kalsem
- Continue to meet two times each month to review faculty, staff and visitor tickets.

Transportation Advisory Council: Barb Kalsem
  - Parking is working to get bicycles on campus registered.
  - Reported updates on campus parking lot construction.
  - Parking has purchased 1000 Smart Cards valid for Lot 100, east campus parking deck and Lot 21 pre-pay machines.
  - Discussed adding some medical meters in Lot 50A by Forker. Reserved medical stalls may be changed to standard medical (current holders will be grandfathered in for x amount longer).
  - Discussion regarding electric cars and electric docking stations.
  - Next meeting October 25, 2010.

Work/Life Advisory Committee: Sherri Paul
- First meeting October 27, 2010.

P&S Council: Amy DeLashmutt
- Reported the Council is inviting university committees to attend and report. The University Comm. on Childcare and P&S Professional Development Committee have made presentations.
- Council passed a P&S salary recommendation that performance evaluations be looked at before decisions are made.

Provost’s Office: Brenda Behling
- No report.

Human Resources: Mallory Schon
- Clerk IV and Secretary IV - The review process has been completed and is currently awaiting further direction from the Board Office.
- TIAA/CREF workshops coming up. For more information click on the following link at http://www.hrs.iastate.edu/hrs/node/185.
- For information regarding the Employee Assistance Program click on the following link at http://www.hrs.iastate.edu/hrs/node/88.

Unfinished Business:
- David Arkovich has retired from ISU. The Board unanimously approved Laura Moreland be accepted to complete David’s term.

Meeting adjourned 2:10 p.m.

Next Meeting: Tuesday, November 18, 2010, 1:10 p.m., 3150 Beardshear