Council Meeting Minutes for September 21, 2010

Members Present: Sherri Paul, Barb Kalsem, Lesley Hawkins, Lynnette Hauser, Marcia Anderson

Ex-Officios Present: Brenda Behling & Mallory Schon

Meeting called to order: by Sherri Paul at 1:10 p.m.

Approval of June, 2010 Minutes:
Lynnette Hauser moved to accept the minutes as printed, seconded by Barb Kalsem, and approved.

University committee, council, board reports:
  o Benefits Committee: Lesley Hawkins
    o Met September 7, 2010.
      ▪ Discussed the Affordable Care Act. ISU will continue to cover full-time students with no age limit (26 nationally). The flexible spending account per household will be $2500 (not $5000) beginning Jan. 1, 2011. No over-the-counter pills will be allowed for flex spending; need a yearly letter of medical necessity. In 2014 there will be an employee incentive w/wellness.
      ▪ There will be a slight medical rate increase for 2011 (4.2%). Office co-pays will remain the same.
      ▪ Discussed an upcoming eligibility audit for employees with dependents.
      ▪ A subcommittee is still working on an employee survey regarding core benefit changes.
      ▪ Next Meeting October 5, 2010.
  o Childcare Committee: Linda Young
    o No report.
    o Fall meeting schedule should be set soon. They are still dealing with the flooding in their building.
  o Committee on Disabilities: Lesley Hawkins
    o No report.
    o Jessica Stolee will be sending out something soon about future meetings.
  o Committee on Women: Deb Larkin
    o No report.
  o Keep Iowa State Beautiful: Sherri Paul
    o Solar-operated trash cans around campus reducing pick ups by 1/5-1/4 which saves money for ISU.
    o Mary Rankin w/sustainability was featured in recent VISIONS.
    o Live Green was a primary focus at State Fair.
  o RISCAC: Lynnette Hauser
    o No report; meeting scheduled Thursday, September 30th in Tama.
  o Traffic Appeals Board: Barb Kalsem
    o Continue to meet two times each month.
Transportation Advisory Council: vacant
  - No report.

Work/Life Advisory Committee: Sherri Paul
  - No report; new schedule coming out soon.

P&S Council: Amy DeLashmutt
  - No report.

Provost's Office: Brenda Behling
  - The Strategic Plan for 2010-2015 was approved by the Board of Regents last week and will be implemented.
  - Four candidates are here this week for the Dean of Veterinary Medicine search; a committee has been formed for the Vice President for Extension and Outreach search, and Dawn Bratsch-Prince is the new Associate Provost for Academic Personnel (replaced Susan Carlson). Brenda mentioned Dawn will oversee diversity so EOD will change to just (EO) Equal Opportunity.

Policy Development
  - Conflict of Interest and Commitment - A draft policy will soon be circulated for S&C review and may cover merit staff. The policy covers more than consulting and the disclosure will be thru AccessPlus
  - Institutional Salary Policy - This will involve salary increases within units and a research funding incentive.

Human Resources: Mallory Schon
  - Clerk IV and Secretary IV - The review process has been completed and is currently awaiting further direction from the Board Office. Open enrollment for benefits is coming up soon at all institutions. There are no definite answers as they relate to seniority, supervisory or not, and keeping current title or not at this time.
  - Employee Assistance Program - There is a good workshop October 5th at 12 noon “Resiliency in the Work Place” to give employees skills to identify stressors in their life.
  - No furloughs or temporary layoffs planned in FY11 at this time.
  - More information concerning holiday closings will be posted for everyone to review soon.

Unfinished Business:
  - Transportation Advisory Council - Barb Kalsem will replace Ralph Oliver on the committee for 2010-11.

New Business:
  - David Arkovich will retire this month and needs to be replaced on the Council. Sherri Paul will request an S&C updated list from HRS and send an e-mail to the group.

Meeting adjourned 2:00 p.m.

Next Meeting: Tuesday, October 19, 2010, 1:10 p.m., 3150 Beardshear