Members Present: Sally Evans, Lesley Hawkins, Lynnette Hauser, Sherri Paul, Donna Nelson, Barb Kalsem, Deb Larkin, Marcia Clendenen, Chris Patton

Ex-Officios Present: Brenda Behling

P&S Council Representative Present:

Approval of April 2009 Minutes: Sherri Paul moved to accept the minutes. Seconded by Lesley Hawkins. All in Favor. None opposed.

Approval of May 2009 Minutes: Sherri Paul moved to accept the minutes. Seconded by Lesley Hawkins. All in Favor. None opposed.

University committee, council, board reports:

- Benefits Committee: Sally Evans
  o No report.
- Childcare Committee: Chris Patton
  o This committee will not meet again until fall.
- Committee on Disabilities: Lesley Hawkins
  o Met on May 20th and June 3rd.
  o The committee discussed two main topics:
    - Options for conducting a campus climate survey to understand attitudes towards disabilities.
    - Activities planned for Disability Awareness Week scheduled for October 19-23, 2009.
  o A sub-committee will meet to develop survey questions geared toward Iowa State University. It appears that the ready-made surveys are quite costly.
  o Also, the committee members are to make suggestions for Disability Awareness Week activities.
  o Next meeting date: July 1st.
- Committee on Women: Deb Larkin
  o We had our end of the year meeting.
  o Will be doing a survey of the College of Design. It should be done next year.
- Keep Iowa State Beautiful: Deb Larkin
  o Mark Miller is attending.
  o Odyssey of the Mind left huge amounts of trash.
    - Kildee Hall had a lot of trash
    - Staff need to make notes of what they saw and where then send them to Kelly McCool.
  o Conferences will need to figure out what to do with the trash problem.
  o Need to look at recycling – there was a lot of cardboard, prop materials, etc. being discarded. OotM also were still using three-part medical forms – could they be on CD’s?
- RISCAC: Lynnette Hauser, Barb Kalsem, Sally Evans
  o Possible meeting in June but have not heard anything yet.
- Traffic Appeals Board: Barb Kalsem
Appeals down a little – receiving around 30.

- **Transportation Advisory Council:** Ralph Oliver (not present)
  - No report
  - BoR approved a 4% across the board increase for parking permits.

- **Work/Life Advisory Committee:** Sherri Paul
  - The committee will not meet again until fall.

- **P&S Council:** Jason Follett (not present)
  - No report.

- **Provost’s Office:** Brenda Behling
  - The Board of Regents will be meeting at Scheman on Thursday. Each University President will give an update on their budget. The final budget will be approved at the BoR’s August meeting but the universities should go ahead and move forward with their plans.
  - Kristi Darr, Employee/Labor and Relations is meeting with AFSCME members and sharing some information with them. The bumping process is long and could be several months into FY10.
  - We have received a lot of retirement approvals – 100 to date. They believe layoffs and reduction in time will be minimal.
  - On the P&S side – the Extension Office have lost 93 people across the state due to their reorganization. However, they will be able to apply for the 21 new positions. They also hope the counties will be able to pick up some of the employees that lost their jobs to the reorganization. The counties have retained their funds – they were not cut.
  - The Regents are looking at all benefits (vacation, sick leave, holidays, etc) employees receive. Our faculty salaries continue to be near the bottom (11th) compared to our Big 12 schools.
  - The P&S Council is working on several policies: Performance Management Policy (effective July 1st), P&S Dispute Policy, and the Dismissal Policy.

- **Human Resources** – Mallory Meyer (not present)
  - Mallory sent Lesley an email answering her questions from the last S&C Council Meeting. Regarding the audit of all confidential positions on campus it was asked if U of I and UNI were also conducting an audit. Her reply was “We are unsure if the confidential reviews are taking place at UNI and Iowa.”

**Unfinished Business**

**New Business:**
- **S&C Council membership**
  - Sally announced her department has restructured and she is no longer in the confidential classification. This is not due to the confidential classification audit.
  - This will leave us short one council member. Sally had just been elected to serve another three year term.
  - After much discussion it was decided to propose an amendment to the constitution to reflect the council being composed of eight council members instead of nine. Chris Patton will send out an email to all S&C members notifying them of the proposal and that it will be voted on at the September meeting.

- **Election of Officers 2009-10**
  - Co-Chairs:
    - Lesley Hawkins
    - Chris Patton
  - Vice Chair:
Barb Kalsem  
 o Secretary: 
   ▪ Donna Nelson

Committee Representation 2009-10
 o Benefits Committee
   ▪ Lesley Hawkins
   ▪ Deb Larkin (alternate)
 o Child Care Committee
   ▪ Chris Patton
   ▪ Lesley Hawkins (alternate)
 o Committee on Disabilities
   ▪ Lesley Hawkins
   ▪ Marcia Mabee (alternate) (Lesley will confirm)
 o Committee on Women
   ▪ Deb Larkin
   ▪ Sherri Paul (alternate)
 o RISCAC
   ▪ Lynnette Hauser
   ▪ Barb Kalsem
   ▪ Chris Patton
   ▪ Lesley Hawkins (alternate)
 o Traffic appeals Board Committee
   ▪ Barb Kalsem
   ▪ Chris Patton (alternate)
 o Transportation Advisory committee
   ▪ Ralph Oliver (Lesley will confirm)
   ▪ Sherri Paul
 o Keep Iowa State Beautiful committee
   ▪ Deb Larkin
   ▪ Barb Kalsem (alternate)
 o Work/Life Advisory Committee
   ▪ Sherri Paul
   ▪ Chris Patton (alternate)

Announcements:

Meeting adjourned:  2:10 p.m.

Next Meeting:  Tuesday, September 15, 1:10 p.m., 3150 Beardshear