Members Present: Chris Patton, Lesley Hawkins, Barb Kalsem, Lynnette Hauser, Sherri Paul, Deb Larkin

Guests: Linda Young

Ex-Officios Present: Brenda Behling & Mallory Schon

P&S Council Representative Present: Jason Follett

Meeting called to order: by Chris Patton at 1:10 p.m.

Approval of November, 2009 Minutes:
Barb Kalsem moved to accept the minutes as printed, seconded by Sherri Paul. Approved.

University committee, council, board reports:
- **Benefits Committee**: Lesley Hawkins
    - Most employee concerns have been over the $10 co-pay on HMO, loss of excess credits and pharmacy charges.
    - Received a nice brochure from EFA Workplace Services (ISU’s new EAP provider).
    - 206 individuals were approved for retirement on ROI-1
    - So far 26 individuals have been approved, and 6 declined on ROI-2. Many departments may be waiting until the end of March to approve or decline additional requests on ROI-2.
    - Annual Vendor Fair is coming in May and TIAA/CREF is here in March.
    - Next meeting is March 2, 2010.
- **Childcare Committee**: Chris Patton
    - Penny Pepper with ISU Family Resource Center was the speaker.
    - Next meeting is March 12, 2010.
- **Committee on Disabilities**: Lesley Hawkins
    - A list of Alliance for Disability Awareness February activities was distributed.
    - The Campus Disability Awareness Survey will be distributed soon.
    - Discussed expanding disability awards given at ISU & increasing the partnership with the Alliance for Disability Awareness (ADA) group.
• **Committee on Women:** Deb Larkin  
  o Met February 9, 2010  
    ▪ Review of the status of women in the College of Design is complete.  
    ▪ Starting a review on the Veterinary Medicine College.  
    ▪ Working on getting membership for next year.  
    ▪ Deb has resigned from the executive committee.  

• **Keep Iowa State Beautiful:** Deb Larkin  
  o No report.  
    ▪ Deb has resigned from this committee, due to Mark Miller with DPS serving on it.

• **RISCAC:** Barb Kalsem  
  o Committee has not met since September 2008.  
  ▪ Next Meeting February 17, 2010.

• **Traffic Appeals Board:** Barb Kalsem  
  o No report.  
    ▪ Continue to meet two times each month.

• **Transportation Advisory Council:** Ralph Oliver  
  o No report.

• **Work/Life Advisory Committee:** Sherri Paul  
  o No report.  
    ▪ Next Meeting February 19, 2010.

• **P&S Council:** Jason Follett  
  o Met on February 4, 2010.  
    ▪ Ken Kerns has been elected as new President Elect.  
    ▪ Are in the midst of council elections.  
    ▪ Approved 2 resolutions: 1) P&S management performance training; and, 2) Maintenance of completed P&S performance appraisals.  
    ▪ Next Meeting March 4, 2010

• **Provost’s Office:** Brenda Behling  
  o Budget – Reduction targets for FY11 will be distributed February 25th.  
    ▪ Units across campus are planning now and looking at restructuring or reorganization.  
    ▪ Budget memo #4 on Provost’s web-site give the timeline.  
    ▪ Salary planning is occurring, increases are not expected, and central funding will be rare.  
  o Strategic Plan – 2010-2015. Four task forces continue; wrap up by May and reports for steering committee are being written up.  
    ▪ Task forces were charged with gathering data and evaluating staffing & resources.  
    ▪ Task forces were asked to look for better ways to administer.  
    ▪ Task forces were not charged with making recommendations.  
  o Dr. John Thompson, Dean of the College of Veterinary Medicine will retire Jan. 1, 2011. A search committee will be formed.  
  o RIO2 – Applications are due by March 31, with retirement by July 31, 2010. So far approximately 28 retirements have been approved. Influx from the units has been slow.  
    ▪ Board of Regents recently met at ISU. Richer retirement program was discouraged.  
    ▪ Regent covered Universities are exempt from the $1,000/year of service, early retirement package being offered to other state employees.  
  o There is no news on the Board of Regents Staff Excellence Award(s).
Unfinished Business:
  • None.

New Business:
  • Donna Nelson has resigned as secretary & from the committee effective immediately. Sherri Paul will take minutes today and at the April Meeting. Deb Larkin will take the minutes at the March & May Meetings.

Meeting adjourned 2:10 p.m.

Next Meeting: Tuesday, March 16, 2010, 1:10 p.m., 3150 Beardshear