



Supervisory and Confidential Council

Council Meeting Minutes for December 19, 2006

Members Present: Barb Kalsem, Lynnette Hauser, Marcia Mabee, Malisa Rader, Cynthia Feller, Lesley Hawkins, Carol Carlisle, Marcia Clendenen, and Chris Patton.

Ex-Officios Present: Brenda Behling, Adreliz Calzada-Rivera

Guests: Luke Alberts

Approval of November Minutes: Marcia Clendenen moved to accept the minutes as written. Seconded by Cynthia Feller. All in Favor. None opposed.

Committee Reports:

- **RISCAC:**
 - The committee hasn't met since our last S&C Council meeting. The next meeting is scheduled for February 29th in Tama.
- **Benefits Committee:**
 - No report.
- **Childcare Committee:**
 - No report.
- **Committee on Disabilities:** Lesley Hawkins
 - Lesley reported that Evie Myers led the meeting. Some of the highlights include:
 - Steve Moats reported Disability Awareness Week went well.
 - A student said Step into my World went well.
 - There have been problems with elevators on campus breaking down – FP&M trying to work on it.
 - An increase in students with disabilities has created a need for more counselors. A letter is being written to Dr. Hill for this request.
- **Committee on Women:**
 - No report.
- **Traffic Appeals Board:**
 - Meet twice a month on Tuesdays.
- **Transportation Advisory Council:**
 - Marcia reported that Warren Madden approved a 4% increase for parking fees. This does not include parking fines. It will now go in front of the Board of Regents for approval.
- **P&S Council:** Malisa Rader
 - The president-elect has resigned. At the next meeting they will be trying to elect a president and president-elect. Time seems to be an issue for these positions. The Representation Committee will be looking to see if anything can be delegated to others.
 - The flex pay program has been under discussion. Units will be able to develop their own criteria which could be stricter. Each department will fund their flex pay program. However, year-end funds should not be used in June – July for this program.
 - Discussed how to have policies approved through the Policy Library Advisory Committee (PLAC). Want everything to go through them. Also looking at

how to approach PLAC. One possibility is to have the individual suggesting the change to approach PLAC and ask about the process. Then bring this information back to the council for discussion and approval before going back to PLAC.

- Have created a planning and budget standing committee to focus on budget issues which came about from the Budget Model Committee.

Unfinished Business:

- A. Update of Constitution
 - a. Chris found a more recent version of the constitution dated 9/98 but it was not complete.
 - b. Brenda and Cynthia will check their historic files to see if they have any information relating to the constitution dated 9/98. Marcia will contact Val Evans to see if she has any information.
 - c. Changes to the constitution will be tabled until more information can be gathered.
- B. Web site update
 - a. Carol has been doing a great job of updating the website. Please let Carol know if you see anything else that needs to be changed.
 - b. Brenda found out that Harry Moore is the administrator of our website. It was decided that it would be better if a more permanent member be the administrator. Adreliz was asked if she would consider being the administrator and she accepted. She will contact Harry to get access.
- C. Excellence Awards – email to S&C members for supervisor contact
 - a. Our website needs to be updated with the correct form. Barb will send the information to Carol for updating the website.
 - b. Once that is completed Barb will send out the information.

New Business:

- Wellness Programs – Resolution to Benefits Committee to implement.
 - Does S&C want to come up with a resolution?
 - Would this be fee based – what can be proposed with little cost?
 - Cynthia suggested in order to do it correctly, we should request feedback from all S&C members. Everyone agreed and it will be discussed again in the spring.

Announcements:

- Marcia celebrated her ?? birthday. Happy Birthday Marcia!
- Adreliz introduced Luke Alberts, our new merit classification officer. He moved here from Washington D.C. but originally comes from Iowa. Welcome Luke!
- P&S Council and Faculty Senate will be providing input to the President on the budget model proposal. Are waiting to hear what the legislature decides on carryover funds.
- U of I did a no confidence vote on the presidential search.
- Flex pay program - Brenda
 - University wide and so departments could customize if they decide they want to implement.
 - It was sent out to all the deans.
 - It is not mandatory.
 - Guidelines will be reviewed to see if approved.

Next Meeting – Tuesday, January 16, 1:10 p.m., 3150 Beardshear

Meeting adjourned 1:50 pm