



Supervisory and Confidential Council

Council Meeting Minutes for October 17, 2006

Members Present: Barb Kalsem, Lynnette Hauser, Marcia Mabee, Malisa Rader, Cynthia Feller, Deb Larkin, Lesley Hawkins, Susan Stolfus, and Chris Patton.

Ex-Officios Present: Brenda Behling

Approval of September Minutes: Cynthia Feller moved to accept the minutes with changes. Seconded by Lesley Hawkins. All in Favor. None opposed.

Committee Reports:

- **RISCAC:**
 - The October 4th meeting was held in Des Moines.
 - Met with each of the groups from the different universities.
 - They are looking at changing the name to Regents Supervisory and Confidential Council.
 - Decision made to continue with four meetings a year instead of the proposed three meetings.
 - Discussion on extra meritorious pay for going above and beyond your duties.
 - Kaela has the website up. The new address is:
http://www.ia.state.edu/~sup_con_info/RISCAC
- **Benefits Committee:**
 - No report
- **Childcare Committee:**
 - No report
- **Committee on Disabilities:**
 - Lesley provided copies of a handout (Disability Awareness Week 10/23-10/27, 2006) she received in the mail.
 - There was some discussion on if/when the committee is meeting, who is chairing and current committee members.
 - Marcia attended the last meeting but Leslie had not been notified of the meeting.
 - Steve Moats had sent an email to Leslie about Disability Awareness week but she hadn't received anything else.
 - Carla Espinoza has oversight of the committee.
 - Need to inform the committee of the correct members.
 - It was noted that Sheryl Rippke personally contacted the chairs of each committee to get updated member lists. It was suggested we check the committee's web page.
- **Committee on Women:**
 - Deb Larkin is looking for information on the history of the Committee on Women and what they have done in the past.
 - They would like to have more structure and a foundation so when they get a new chair there's information to pass on. Tanya Zanish-Belcher is organizing it.
 - They are currently reviewing the hiring practices for the College of Business.

- **Traffic Appeals Board:**
 - Barb reported that the meetings will be on Tuesdays this year instead of Wednesdays.
- **Transportation Advisory Council:**
 - No report
- **P&S Council:** Some of the items discussed at their last meeting include:
 - Smoking policy – two committees working separately
 - Ken Kerns from Environmental Health & Safety is leading the task force formed by Warren Madden.
 - The task force and P&S committee are similar and they will be looking at both.
 - They are looking at a 25ft ban from all entrances of buildings. They are also looking at a total ban but believe that will be dropped.
 - U of I has passed a smoking policy.
 - Have received messages from students and faculty who have allergies to smoke.
 - Some people are questioning why this is being done.

Unfinished Business:

- A. Speakers
 - a. Ombuds Office – suggested we call Grace Weigel or Ed Lewis as a guest speaker. The Ombuds Office is for all faculty, staff, and graduate and professional students.
 - b. Suggested Benefits Manager – Michael Otis – maybe for November meeting. Timing would be good since open enrollment will be occurring during this timeframe.
 - c. Look at moving the November meeting a week earlier to the 14th since our regularly scheduled meeting will be during Thanksgiving week. Need to check to see if Michael and 3150 Beardshear is available.
- B. S&C Constitution
 - a. Discussed several changes but was tabled until the next meeting.
- C. Web site update
 - a. Checking on getting it updated.
- D. Peer Advisory Group – Brenda informed us that this group should still remain active for both P&S and S&C Councils. Ombuds Office does not replace them.
- E. Excellence Award – Should send out soon to members next month requesting them to turn in the name of their supervisor so we can send the information out to them.

New Business:

- Brenda announced that Adreliz Calzada-Rivera will be replacing Carrie Haefner in the Classification and Compensation department. She will attend our meetings as one of our ex-officios.
- The new executive vice president and provost, Elizabeth Hoffman is on campus this week looking for housing with her husband.

Next Meeting – Tuesday, November 14th, 1:10 p.m., 192 Parks Library

Meeting adjourned 2:15 pm