



# Supervisory and Confidential Council

Council Meeting Minutes for February 21, 2006

**Members Present:** Peggy Best, Barb Kalsem, Lynnette Hauser, Marcia Clendenen, Marcia Mabee, Julie Kirts, Dave Arkovich, Malisa Rader, Chris Patton.

**Ex-Officios Present:** Carrie Haefner. Brenda Behling

**Introduction:** Peggy introduced and welcomed Malisa Rader. She will be the P&S Council representative.

**Approval of January Minutes:** Barb Kalsem moved to accept the minutes with correction. Seconded by Marcia Clendenen. All in Favor. None opposed.

## Committee Reports:

- **RISCAC:** Barb Kalsem received an email that the April meeting will be in Iowa City. If anyone has an agenda item please forward to Barb.
- **Benefits Committee:** No update.
- **Childcare Committee:** Julie Kirts reported they will be continuing with the Green Ribbon Campaign like they did last year.
- **Committee on Disabilities:** No update.
- **Committee on Women:** Next meeting is February 27<sup>th</sup> in Curtiss.
- **P&S Council:** Peggy and Lynnette attended the February 2<sup>nd</sup> meeting. Some of the items discussed were:
  - ISU Dining proposals – received three proposals from outside vendors and one internal proposal.
  - Controversy with the BOR in not involving faculty and staff in the search committee for the University of Iowa president.
  - A request was sent to P&S employees to self identify if they believed they earned less than those they supervised; only 21 employees reported that they did make less than those they supervised.
  - Principles of Community – asking for a statement of endorsement.
  - Working on a draft for an early retirement incentive program – it will more than likely have fewer benefits than the previous retirement program. (Please refer to the P&S website: <http://www.pscouncil.iastate.edu/> for additional information. The proposal is located in their February meeting minutes).
- **Traffic Appeals Board:** Barb reported they have seen an increase in appeals recently.
- **Transportation Advisory Council:** Peggy reported the council was focusing on pedestrian safety and have identified six crosswalks that are problems. They have some engineers working on the problem. Another item discussed is there will be a 2% increase pending BOR approval.

## Other Business:

- *Board of Regents S&C Award nomination update:* Another e-mail was sent to supervisors of S&C employees reminding them of the award and deadline. At this time Cynthia Feller has not received any nominations.

- *Principals of Community endorsement:* Peggy passed around an updated draft of the Principals of Community. Phil Hernandez will be presenting the Principals of Community at our next meeting in March. Peggy has requested we read the document before his presentation. If in agreement we will write an endorsement.
- *Ombuds position update:* Barb Kalsem reported the vacancy went online February 13<sup>th</sup> and will be until March 13<sup>th</sup>. They are looking for one P&S employee and one faculty member.
- *Higher Learning Commission – University Accreditation:* There will be a review team of nine people on campus from March 27 – 29. There will be 3-4 representatives from each council, P&S and S&C. This group will be meeting with the review team on March 27<sup>th</sup>. The S&C Council representatives participating in this process will be Julie Kirts, Lynnette Hauser, Barb Kalsem, and Chris Patton. Marcia Clendenen will be the alternate. The University goes through accreditation every 10 years. To review the self study it can be found on the President's website or on the alpha list under Accreditation.
- *Online PDQ/PIQ's:* Carrie Haefner stated that their hope is to start training in a month. They will be encouraging departments to update their PDQ/PIQ's. There will also be changes in the Notice of Vacancy.
- *Policy Library:* Brenda Behling reported that Sheryl Rippke will be the policy administrator. It will be a centralized location for policies and handbooks listed by category for all employees and students.

**Next Meeting** – Tuesday, March 21<sup>st</sup>, 1:10 p.m., 3590 Beardshear Hall (**Please note location change**)

**Meeting adjourned** 1:40 pm