



Supervisory and Confidential Council

Council Meeting Minutes for January 16, 2007

Members Present: Barb Kalsem, Lynnette Hauser, Lesley Hawkins, Sally Evans, and Chris Patton.

Ex-Officios Present: Brenda Behling

Guests: Brenda VanBeek substituting for Malisa Rader, Luke Alberts substituting for Adreliz Calzada-Rivera

Approval of December Minutes: Barb Kalsem moved to accept the minutes as written. Seconded by Lesley Hawkins. All in Favor. None opposed.

Committee Reports:

- **RISCAC:**
 - The next meeting is scheduled for February 28th in Tama.
- **Benefits Committee:**
 - No report.
- **Childcare Committee:**
 - No report.
- **Committee on Disabilities:**
 - There hasn't been a meeting recently. Extension had a training session last week for discrimination/harassment. Purpose is to train staff on the new policies.
- **Committee on Women:**
 - No report.
- **Traffic Appeals Board:**
 - Meet twice a month on Tuesdays. Their first meeting this year was January 2nd.
- **Transportation Advisory Council:**
 - No report.
- **P&S Council:**
 - Brenda VanBeek reported they had their first meeting last week.
 - Elected two new president-elects – Dan Woodin will complete the term of the president-elect who stepped down and Lynne Munn will be the new president-elect in June.
 - Approved recommendations on the Resource Management Model.
- **Provost's Office – Brenda Behling**
 - Budget Model – now called the Resource Management Model.
 - P&S Council provided the President their recommendations.
 - Faculty Senate will vote today on whether to accept the new model.
 - The President will make his decision from the feedback he receives.
 - Executive Vice President and Provost Betsy Hoffman started this month. She was formerly the dean of LAS.
 - The Provost and President will be doing a site visit of each college.
 - The Provost Office staff is working on different aspects of the budget model.

- President Geoffroy has decided to restructure the diversity efforts at ISU. The changes include the following:
 - An Executive Steering Committee has been formed with Carla Espinoza chairing the committee.
 - Membership includes the three vice presidents.
 - The President's Advisory Committee on Diversity (PACD) has been eliminated and will be replaced with the Advisory Committee for Diversity Program Planning and Coordination.
 - This will be more representative of units on campus.
 - Brenda suggested that a S&C member should also be assigned to this committee.
- **Human Resources**
 - Nothing to report.

Unfinished Business:

- A. Update of Constitution
 - a. No updates.
- B. Excellence Awards – email to S&C members for supervisor contact.
 - a. Barb sent out the email requesting members to send her their supervisor's name and contact information. She has been receiving responses and has already received a nomination.
 - b. The next step will be sending out a note to supervisors asking them to nominate their staff. It was suggested the e-mail should indicate that it's a monetary award.
 - c. Barb will get a committee together to review nominations.
- C. Wellness Programs – Resolution to Benefits Committee to implement.
 - a. We need to look at what's available at other institutions and the costs associated with those programs - look at things that wouldn't be cost prohibitive. It would be hard to propose something that costs a lot.
 - b. Other suggestions include:
 - i. Luke Alberts worked at a private university that maintained their costs by receiving things through vendors. For example, free eye exams through the local doctor, dental provider provided them with toothbrushes and floss, etc. Since we are a state university we would have to check our gift policy before proceeding with this option.
 - ii. Have vendors come in and provide information.
 - iii. Contact Mike Otis in HR to talk about ideas and suggestions.
 - iv. Some things already offered are: ISU Exercise Clinic, Lighten Up Iowa, dietician-Sally Barclay, activities through the Extension Office, and activities through the Department of Health & Human Performance.
 - v. Look at using members that attended the November meeting to see if some of them are willing to work on this project.
 - vi. Have an open forum providing information to attendees.
 - c. It was decided to work on this at the next meeting.
 - i. Lesley will bring what their department has available.
 - ii. Sally Evans will bring information from Sally Barclay.
 - iii. Lynnette will bring extension contact information.
 - d. It was suggested compiling all the resources together and presenting at one of our future meetings.

New Business:

- The Council would like to invite the Ombuds Office to our meeting next month. Chris will ask if one of them could attend and give an overview of their office.
- Chris will check with Tanya Zanish-Belcher, University Archives to see if we could send a box of material for them to review. The box contains information from the S&C Council and other council/senate meetings.

Next Meeting – Tuesday, February 20, 2007 1:10 p.m., 3150 Beardshear

Meeting adjourned 2:10 pm