

NOTICE TO ALL POTENTIAL SUPPLIERS

Please note Iowa State University's preprinted payment terms reflect a 5% prompt payment discount, for payments issued within 15 days of receipt of the goods/services, or receipt of the invoice, whichever is later. These standard payment terms are stated on the bottom of the Request for Quotation form. The preprinted prompt payment discount (5%) will be deducted from the prices quoted, unless you indicate alternate payment terms on the line provided. Do not provide payment terms that require prepayment.

As a reminder, please extend your prices and sign your quotation form. Your cooperation is appreciated.

STATEMENT OF RECLAIMED/RECYCLED MATERIALS

Complete and return this sheet with your bid response.

Identify below, by item number, any products quoted in response to this bid solicitation that contain reclaimed or recycled material. Indicate what type of reclaimed or recycled material (i.e., oils, plastics, compost material, aggregates, paper, solvents, soybean-based ink, rubber or other material) has been incorporated. State the percentage of reclaimed material by product.

<u>Item No.</u>	<u>Product</u>	<u>Type of Reclaimed Material</u>	<u>Percentage of Reclaimed Material</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

If the quoted items do not contain reclaimed material, check this box []

Free, confidential, nonregulatory review of your facility's waste management practices is available for small Iowa businesses, through the Iowa Waste Reduction Center located at the University of Northern Iowa.

By submitting a bid, Vendor certifies the items offered for sale herein do not include any plastic foam products (polystyrene) manufactured with chlorofluorocarbons, when such items are specified for use as food product containers or other product containers.