

Submitted: August 1, 2007

Approved: September 17, 2007

Recommendation #19: Determining what services and programs will be included in the Student Services expense pool and defining the statistic used for allocating the Student Services expense pool

Issue number: E-12, E-42, E-52, E-59, E-60, E-61

Background

The Division of Student Affairs offers services through its central administrative and support units. The expenses associated with these services are currently paid centrally through the General Fund. The Budget Model Review and Implementation Committee recommended that the expenses associated with these services be included in the Student Services expense pool and that they be allocated proportionately to primary resource units based on their proportion of total student headcount.

Currently, the Margaret Sloss Women's Center has been jointly administered and jointly funded by the Office of the Provost and the Division of Student Affairs. Both units have agreed that this administration and funding arrangement should continue when the Resource Management Model is implemented. The center received approx. \$144,500 in funding from the General Fund - \$94,000 from the Office of the Provost and \$50,500 from the Division of Student Affairs.

Currently, the Learning Communities program is jointly administered by the Office of the Provost and the Division of Student Affairs and the funding for the program has come from the Office of the Provost.

Historically, student enrollment data is captured in the 10th day enrollment census file for each term. The Office of the Registrar manages the census file and the data is reported through the Office of Institutional Research each term. This reporting has traditionally been considered the university's official student headcount data. The student headcount in this data includes both full-time and part-time students as well as on-campus and off-campus students.

Recommendation

The expenses in the Student Services expense pool are those associated with central student administrative units and support services offered through the Division of Student Affairs.

Specifically, these units and services include:

- Division of Student Affairs (administration)
 - National Conference on Race and Ethnicity
 - Iowa State Conference on Race and Ethnicity
- Dean of Students Office
 - Academic Success Center
 - Supplemental Instruction
 - Student Disability Resources
 - Judicial Affairs

IOWA STATE UNIVERSITY
Resource Management Model Implementation
Operations Team
Expense Allocation Work Group

- Lesbian, Gay, Bisexual, Transgender Student Services
- Margaret Sloss Women's Center
- Multicultural Student Affairs
- National Student Exchange
- Office of Greek Affairs
- Parent's Association
- Student Activities Center
- Student Assistance Services
- Student Support Services Program
- Enrollment Services
 - Admissions Office
 - Educational Talent Search Program
 - New Student Programs
 - Office of Precollegiate Programs for Talented and Gifted
 - Upward Bound
 - Office of Student Financial Aid
 - Office of the Registrar
 - Student Answer Center
- International Students and Scholars Office
- Student Counseling Service
 - Clinical Testing Services
 - Substance Abuse and Violence Prevention
 - ISU AfterDark Program
- Student Learning Communities

For fiscal year 2009, both the Office of the Provost and the Division of Student Affairs agreed to move the funding for the Learning Communities program from the Office of the Provost to the Division of Student Affairs.

Allocation statistic

These expenses in the Student Services expense pool will be allocated to primary resource units based on the unit's proportion of the university's total student headcount. For the purpose of this allocation, student head count includes undergraduate, graduate and professional students. This includes both full-time and part-time students as well as on-campus and off-campus students. The Office of the Registrar's prior Fall term 10th day enrollment census data as reported by the Office of Institutional Research will be used as the data source for this allocation statistic. For example, for fiscal year 2009, the Student Services expense pool will be allocated using the Office of Institutional Research's 2007 Fall term 10th day enrollment data.