

Submitted: September 18, 2007

Approved: October 22, 2007

Recommendation #29: Process for assigning graduate and professional student credit hours to an academic college for the purpose of the revenue transfer between colleges when a graduate or professional student takes a course outside their “home college”.

Issue number: T-48

Background

The Budget Model Review and Implementation Committee recommended that tuition revenue generated from graduate and professional students will be distributed entirely to the student’s college of enrollment. When graduate and professional students enroll in courses that are offered outside their home college, a set amount of revenue per credit hour is automatically transferred from the student’s home college to the college offering the course.

The revenue per credit hour rate will be term-specific. It has been recommended to use the current term’s average undergraduate SCH rate (as determined by the SCH tuition pool distribution) and apply a premium to this per SCH rate based on the differential between the full-time resident undergraduate tuition rate per student and the full-time resident graduate tuition rate per student.

The primary offering department for a course is based on records within the Office of the Registrar’s course catalog file, which contains a record for all courses offered by the university. Generally, the department teaching the course is the primary offering department. For those courses that are cross-listed, the department that is teaching the course is generally the primary offering department and the other departments that offer the course are considered secondary offering departments.

A course offered by a department that is jointly-administered by two or more colleges will be assigned to a specific college. For example, if a course is being taught by the Department of Economics, the primary offering department for the course would be either Econ-A (College of Agriculture and Life Sciences) or Econ-S (College of Liberal Arts and Sciences).

Recommendation

For the purpose of transferring revenue between colleges when a graduate and professional student enrolls in a course that is offered outside their home college, the Tuition Revenue implementation work group recommends that the student credit hours be assigned to a college based on the primary offering department for the course. The primary offering department’s college would automatically receive a revenue transfer based on the current term’s established per credit hour rate.

Hypothetical example of process for assigning graduate and professional student credit hours to an academic department and transferring revenue between colleges

Course – Introduction to Molecular Biology Techniques

The Introduction to Molecular Biology Techniques (BBMB 542) course is offered during the Fall semester. It is a three credit course, offered in three section and 30 graduate students are enrolled in each course section. The course is cross-listed with several other courses in multiple departments in several colleges. The department records for these courses are as follows:

Course	Offering Departments	Primary Offering Department
542B	B M S	BBMB-S
542B	BBMB	BBMB-S
542B	BBC	BBMB-S
542B	EEOB-S	BBMB-S
542B	FS HN-A	BBMB-S
542B	GDCB-S	BBMB-S
542B	HORT	BBMB-S
542B	NREM	BBMB-S
542B	NUTRS	BBMB-S
542B	V MPM	BBMB-S
542B	VDPAM	BBMB-S

Of the 90 students enrolled in the course,

- 30 are graduate students whose home college is the College of Agriculture and Life Sciences,
- 45 are graduate students whose home college is the College of Liberal Arts and Sciences and
- 15 are professional veterinary medicine students whose home college is the College of Veterinary Medicine.

Defining the primary offering department for the course

The Biochemistry, Biophysics, and Molecular Biology (BBMB) Department is jointly administered by the College of Liberal Arts & Sciences (BBMB-S) and the College of Agriculture and Life Sciences (BBMB-A). According to the course record, BBMB-S is responsible for teaching the course and is therefore the primary offering department. All other departments that offer a cross-listed course are considered the secondary offering department. Therefore, all 270 student credit hours would be assigned to BBMB-S.

Determining the revenue transfer

The BBMB-S department is a unit within the College of Liberal Arts & Sciences. Because there are graduate and professional students enrolled in this course whose home colleges are outside the College of Liberal Arts & Sciences, an automatic revenue transfer would occur. Using a \$160/student credit hour rate, the following revenue transfer would occur:

- \$14,400 (30 students * 3 credit hours * \$160/student credit hour) from the College of Agriculture and Life Sciences to the College of Liberal Arts and Sciences
- \$7,200 (15 students * 3 credit hours * \$160/student credit hour) from the College of Veterinary Medicine to the College of Liberal Arts and Sciences.