

2011 Basic Course Division Business Meeting
National Communication Association, New Orleans, LA
Saturday, November 19 - 2:00 - 3:15pm
Marriott New Orleans/Preservation Hall 2, 2nd floor

- I. Call to Order: Chair Kevin Meyer (Illinois State)

- II. Approval of Minutes of 2010 Meeting (distributed via email and homepage at: http://www.public.iastate.edu/~aslagell/Basic_Course/NCA_BasicCourse_09.html)
 - A. Thanks to past secretary Joseph P. Mazer (Clemson)
 - B. Welcome to new secretary, Blair Thompson (Western Kentucky)

- III. Conference Organizer Report: Vice Chair, Melissa Broeckelman-Post (Cal State-LA)
 - A. New Orleans Convention Report for the Division
 - B. Presentation of Top Paper, Dr. Lawrence W. Hugenberg Top Student Paper Award in the Basic Course, and Top Panel Awards

- IV. Nominating Committee Report and Election: Chair Cassandra Secrease-Dickson (Indiana), and members: Ben Walker (Minnesota State-Mankato), Sandy Pensoneau-Conway (Wayne State)

- V. Legislative Assembly Report: Chair, Kevin, & Immediate Past Chair Adam Jones (Illinois College)

- VI. Old Business
 1. Program of Excellence Award: Adam
 2. Report from Steve Hunt (Illinois State) on *Basic Communication Course Annual*

- VII. New Business
 1. International Connections: Lynn Turner (NCA)
 2. Unit Structure Task Force: Kevin

- VIII. Vice-Chair-Elect Report: Angela Hosek (Emerson)
 1. Convention Plans for 2012 in Orlando, Florida, November 15-18
 2. Discussion of Possible Topics for panels for 2012
 3. Selection of reviewers

- IX. Election Results: Cassandra
 1. New Vice-Chair Elect
 2. New Nominating Committee Members and Chair

- X. Announcements
 - A. Sign up for Basic Course listserv, contact Sam.Wallace@notes.udayton.edu
 - B. Basic Course Conference, to be held at Illinois State in 2012: Cheri Simonds (Illinois State)
 - C. Program of Excellence Call for next year
 - D. Other

- XI. Adjourn