I. Call to Order: Chair Kevin Meyer (Illinois State)

II. Approval of Minutes of 2010 Meeting (distributed via email and homepage at: http://www.public.iastate.edu/~aslagell/Basic_Course/NCA_BasicCourse_09.html )
   A. Thanks to past secretary Joseph P. Mazer (Clemson)
   B. Welcome to new secretary, Blair Thompson (Western Kentucky)

III. Conference Organizer Report: Vice Chair, Melissa Broeckelman-Post (Cal State-LA)
   A. New Orleans Convention Report for the Division
   B. Presentation of Top Paper, Dr. Lawrence W. Hugenberg Top Student Paper Award in the Basic Course, and Top Panel Awards

IV. Nominating Committee Report and Election: Chair Cassandra Secrease-Dickson (Indiana), and members: Ben Walker (Minnesota State-Mankato), Sandy Pensoneau-Conway (Wayne State)

V. Legislative Assembly Report: Chair, Kevin, & Immediate Past Chair Adam Jones (Illinois College)

VI. Old Business
   1. Program of Excellence Award: Adam
   2. Report from Steve Hunt (Illinois State) on Basic Communication Course Annual

VII. New Business
   1. International Connections: Lynn Turner (NCA)
   2. Unit Structure Task Force: Kevin

VIII. Vice-Chair-Elect Report: Angela Hosek (Emerson)
   2. Discussion of Possible Topics for panels for 2012
   3. Selection of reviewers

IX. Election Results: Cassandra
   1. New Vice-Chair Elect
   2. New Nominating Committee Members and Chair

X. Announcements
   A. Sign up for Basic Course listserv, contact Sam.Wallace@notes.udayton.edu
   B. Basic Course Conference, to be held at Illinois State in 2012: Cheri Simonds (Illinois State)
   C. Program of Excellence Call for next year
   D. Other

XI. Adjourn